

# MISCELLANEOUS BUSINESS TAX REFUND SYSTEM

REAS05A ADD BTS01	DEPARTMENT OF REVENUE APPLICATION ACTIVITY SYSTEM USER APPLICATION PROFILE MISCELLANEOUS BUSINESS TAX (BTS)	02/28/01
MODEL: _____		
<b>USER ID:</b> <u>REV0000</u>	<b>USER NAME:</b> <u>JOHN Q SMITH</u>	<b>ORG GRP:</b> _____

  

TYPE TAX	PREPARER	APPR 1	APPR 2	TYPE TAX	PREPARER	APPR 1	APPR 2
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____

  

USERID _____	OR NAME _____	ADD _____	INQ _____	UPD _____	DEL _____
APPLICATION ID _____	USERID _____	ADD _____	INQ _____	UPD _____	DEL _____
PFKEYS: 1-MAIN MENU	2-RETURN	11-HELP			

**\*\* Fields in RED are REQUIRED Fields**  
**\*\* Fields in BLUE are POPULATED Fields**

## ORG GRP:

The Revenue organization group to which the user belongs.

### Preparer/Single Approval Groups:

- |                         |                     |
|-------------------------|---------------------|
| 1 - Withholding         | 7 - Miscellaneous   |
| 2 - Fiduciary           | 8 - Severance Taxes |
| 3 - Sales               | 9 - Abstracts       |
| 4 - Inheritance         | 10 - Audit Review   |
| 5 - Motor Fuels         | 11 - Collections    |
| 6 - Motor Vehicle Usage |                     |

### Multiple Approval Groups

*For Approvers Only*

- 77 = 7 & 9  
88 = 1 & 2  
99 = 1 - 9

## Type Tax:

The type of tax authorized for the employee in the Miscellaneous Refund System.  
999 allows for all types of Miscellaneous refunds to be created.  
Type Tax "001", "005" and "006" are not allowed.

## PREPARER:

"Y" indicates the employee **IS** authorized to PREPARE Refunds.

"N" indicates the employee is **NOT** authorized to PREPARE Refunds.

The Preparer, Approver 1 and Approver2 fields cannot all be populated with the same letter.

**APPROVER 1:**

"Y" indicates the employee **IS** a first level approver.

"N" indicates the employee is **NOT** authorized to be a first level approver.

The Preparer, Approver 1 and Approver 2 fields cannot all be populated with the same letter.

**APPROVER 2:**

"Y" indicates the employee **IS** a second level approver.

"N" indicates the employee is **NOT** authorized to be a second level approver.

The Preparer, Approver 1 and Approver 2 fields cannot all be populated with the same letter.

See Section 4, Page 8 for detailed descriptions of Mini Menus.